



**MKCL**  
Creating a Knowledge Lit World  
www.mkcl.org

## Application Form

Please fill in the form in English and CAPITAL letters only.  
All fields marked with \* are MANDATORY. Tick the appropriate bracket. ☒

Form No: M1000001

Date :

### To be filled in by the Applicant only



- ☐ 2 Credits (60 Hours)  
☐ 4 Credits (120 Hours)



First Name\*:   
Father Name:  Mother Name:   
Surname\*:   
Name of the applicant as it should appear on the Fee Receipt, Hall Ticket and Final Certificate.\*

3.5 cm  
Please affix the applicant's passport size photograph.  
This photograph will appear on Hall Ticket and Certificate  
कृपया अर्जासोबत पासपोर्ट आकाराचा फोटो जोडा.  
सदर फोटो तुमच्या हॉल तिकीट आणि प्रमाणपत्र यांवर छापून येणार आहे.  
4.5 cm  
(Photo with front facing. Face and preferably both ears should be clearly visible.)

Date of Birth\*:          
D D M M Y Y Y Y



Gender\*: Male ☐ Female ☐ Transgender ☐



Mobile No. (Own)\*: +91            
Mobile No. (Other)\*: +91



Mother Tongue\*:



Aadhaar Number\*:



Address for Correspondence:  
House No/ Building No\*:   
City/Village/Suburb\*:   
District\*:

Street/Colony\*:   
Tehsil/Block\*:   
Pin Code\*:



Educational Qualification\*:(What do you do?)  
Academic Year: 2 0   - 2 0    
Year: FY ☐ SY ☐ TY ☐ other

ABC ID:



College Name:   
College Address:   
Affiliated University:



Are you Physically Challenged?\*: No ☐ Yes ☐ Nature of Disability:



Proof of Identity (Photocopy)\*: School/College ID ☐ Voter ID ☐ Passport ☐ License ☐ Aadhaar Card ☐

**Declaration by Applicant:** I/we hereby solemnly affirm that my name, photograph and signature on this application form matches with the copy of "proof of identity" attached herewith by me. I undertake to carry this proof in person at the time of appearing for final online examination. I have read and understood the information about course and instructions given on www.mkcl.org and I will abide by them.

Candidate/Intern Signature\*:

### To be filled by the Authorized Learning Center (ALC) only

Batch\*:  ALC Code\*:

# Application Form

Please fill in the form in English and CAPITAL letters only.  
All fields marked with \* are MANDATORY. Tick the appropriate bracket. ☒

Name of Candidate: \_\_\_\_\_

Email ID: \_\_\_\_\_



\* **Travel Details:**

Distance From Home To Center (in K.M.) : \_\_\_\_\_

Mode of Transportation to come to Center : \_\_\_\_\_



**Job Role for Internship:**

- ☐ Assistant Learning Facilitator
 ☐ Counsellor
 ☐ Office Assistant
 ☐ Lab Assistant
 ☐ Sales Executive  
☐ Social Media Coordinator
 ☐ Data Analyst
 If other: \_\_\_\_\_

**Internship Start Date:**

D  D  M  M  Y  Y  Y  Y

**Internship End Date:**

D  D  M  M  Y  Y  Y  Y

## Terms & Conditions:

- Office Hours & Punctuality:** I commit to working as per the offer letter issue to me. I will be punctual and notify my supervisor of any delays.
- Professional Conduct:** I will maintain a professional demeanor, follow the company's code, and treat everyone with respect.
- Confidentiality:** I agree to keep all company information confidential and share it only with authorized individuals.
- Task Completion & Reporting:** I will complete my tasks on time and communicate promptly if issues arise. I will log my work and submit reports as required.
- Care for Company Resources:** I will properly use and care for any provided equipment or resources, reporting any damage immediately. I understand I may be held liable for misuse.
- Liability:** I acknowledge that the company is not liable for any personal injuries, and I agree to indemnify the company for any claims resulting from my actions.
- Certificates & Employment:** I understand that the Internship Completion Certificate and Credit Certificate will be issued only upon successful completion of the internship and all required courses.  
I also acknowledge that this internship does not guarantee any future employment with the company.
- Acknowledgment** I have read and agree to above terms as a condition of my internship.



\* **Do you have Social Media Account ?**  
(You may tick multiple options)

☐ Instagram

☐ Google

☐ Twitter

☐ LinkedIn

☐ Facebook



**Candidate/Intern Signature:** \_\_\_\_\_

**Date:**  D  D  M  M  Y  Y  Y  Y

**ALC Stamp and Signature:** \_\_\_\_\_

**Date:**  D  D  M  M  Y  Y  Y  Y

**MS-CIT ने केली किमया,  
दाखवली मला AI ची नवी दुनिया!**



## MS-CIT Course Syllabus:



Course available at 4500+ Centers

